

Purpose:

The purpose of this standard is to clarify our procurement procedures ensuring Health and Safety is reviewed and assessed regarding the purchase decisions.

Definitions:

BPC:	Burlington Paving Company Limited
HSMS:	Health and Safety Management System
SC:	Safety Coordinator
JHSC:	Joint Health and Safety Committee
HSR:	Health and Safety Representative

Scope:

This standard applies to all persons involved in the purchase decision process and those engaged in seeking subcontractors

Roles and Responsibilities:

Management of BPC Limited is responsible for ensuring that the equipment purchased and made available to workers is free from known defects and meets at minimum the CSA standards. Management will ensure the equipment's safety rating is reviewed prior to purchase.

Procedures:

In the procurement of equipment the fleet manager will request from manufacturer a safety rating report for review.

Communication:

This standard will be reviewed at our office staff meeting and will be monitored by the SC in regards to its success.

Documentation:

Operational Manual from Manufacturer