

Traffic Control

Purpose:

The Purpose of this standard is to establish the guidelines for best practices for each and every employee regarding Traffic Control.

Scope:

This standard applies to each and every member of BPC team that works on any site.

Roles and Responsibilities:

Senior Management: Has the responsibility to ensure that each employee who is expected to work on site on or around moving equipment or public vehicular traffic is trained in traffic control measures and backing up procedures. Furthermore BPC is responsible to provide each crew with traffic control flags, barrels, cones and signs. BPC will provide the time and materials necessary to ensure training and supplies meet compliance.

Estimators: It is the responsibility of the estimators to obtain any and all relevant information from their initial site visit as it relates to traffic concerns and issues. It is then their responsibility to provide to field staff a traffic control plan to be utilized upon commencement of site works. It is also their responsibility to forward said plan to any and all sub-trades as required.

Team Members of BPC: Each team member has the responsibility to make themselves available for traffic training, (usually conducted at each spring start up meeting), and to abide by the Ministry of Transportations Book 7 Guidelines (updated 2014). They are expected to abide by the traffic control plan forwarded from the estimating department. Furthermore they have the responsibility to report any near misses and occasions when the guidelines are not followed with their indication as to why they were not. (BPC's near miss reporting form)

Procedures:

BPC maintains that safe work practices be utilized at all times when working on site and or around vehicular traffic. At no time shall a BPC dump truck/tri-axle back up without a signal person. Personnel that have been assigned traffic control duties will conduct themselves in a polite and professional manner at all times.

Communication:

This policy will be communicated at each spring start up Safety Meeting. A copy of this policy is to be kept in each employee's safety binder to be reviewed and updated yearly.

Training/Implementation and Evaluation:

Valid training certificate to be kept digitally on file (employee training log). At the end of each season near miss reports shall be reviewed and policy updates made accordingly.