

## Backing Up

### **Purpose:**

The purpose of this standard is to establish the guideline for best practices for each and every employee regarding the procedure of backing up machinery and heavy trucks.

### **Scope:**

This standard applies to all team members and sub trades employed by BPC.

### **Roles and Responsibilities:**

**Senior Management:** will ensure that all team members are trained in the accepted procedures for backing up. BPC will ensure that the work plan is designed in such a way as to reduce the necessity of backing up equipment and trucks as much as possible. If backing up is a necessity BPC will ensure enough staff are present on site to facilitate the procedure. BPC will ensure that the signaller shall be a competent worker and shall not perform other work while acting as a signaller.

**Supervisors:** are responsible to ensure their drivers and or sub contracted drivers adhere to the accepted guidelines.

**Drivers:** Truck drivers will ensure that at no time will they back up without a signal person.

**Equipment Operators:** will ensure that they maintain a complete awareness of their surroundings especially when backing up is taking place and utilize a signaller when deemed necessary.

**Team Members:** are expected to maintain a heightened alertness when working near moving equipment. It is expected at **NO** time shall a worker position themselves in a vehicles' blind spot. Nor shall they walk through the path of a reversing vehicle.

**Signaller:** shall be clear of the intended path of travel of the vehicle, machine or equipment, shovel or backhoe. The signaller shall be in full view of the operator of the vehicle, machine or equipment and shall have a clear view of the intended path of travel. They shall monitor the portion of the path that the operator cannot see.

**Procedures:** See backing up training materials. Document E3.2.2

**Communications:** At the spring start-up meeting, safety toolbox talks, monthly meetings as necessary.

**Training/Implementation and Evaluation:** Training will encompass IHSO training guides.

We will review yearly utilizing near miss reports to improve our program. Each spring start up meeting and at the commencement of employment each field staff will be trained in the established procedures for backing up, both theoretically and practically.