

## SAFE WORK PRACTICE

<b>TITLE</b>	Excavating and Trenching
<b>GENERAL</b>	Protecting Workers from injuries associated with excavating and trenching
<b>APPLICATION</b>	No worker shall enter any trench or excavation until the walls have been adequately cut back or temporary protective structures have been installed unless said trench or excavation is shallower than the legal minimums and the soil is stable.
<b>PROTECTIVE MECHANISMS</b>	Safe job procedures Manufacturers specifications PPE ERP (Emergency Response Plan)
<b>SELECTION AND USE</b>	As per job requirement
<b>SUPERVISOR RESPONSIBILITY</b>	To facilitate and/or provide proper instruction to their workers on protection requirements and to pre-plan trench/excavation soil condition
<b>WORKER RESPONSIBILITY</b>	<ol style="list-style-type: none"> <li>1. Prior to commencement of any excavation ensure that all underground and/or overhead lines have been identified, exposed and well marked/flagged.</li> <li>2. Control traffic near roads or busy access ways.</li> <li>3. Use traffic controllers/flaggers.</li> <li>4. Set up barricades.</li> <li>5. Provide ladders in immediate area for access/egress of trenches, excavations.</li> <li>6. Where the cut back method is not possible, provide timber shoring, trench jacks, sheet piling, cage or other approved method.</li> </ol>