

## SAFE WORK PRACTICE

<b>TITLE</b>	Driving (Winter)
<b>GENERAL</b>	Protecting workers from injuries associated with winter driving
<b>APPLICATION</b>	Operation of motor vehicles must be performed according to all vehicle codes, traffic laws, company procedures, and manufacturer's recommended operating guidelines.
<b>PROTECTIVE MECHANISMS</b>	Safe work procedure Highway Safety Act Company Rules Manufacturers Recommendations
<b>SELECTION AND USE</b>	As per safe work procedure Company Rules Manufacturers Recommendations
<b>SUPERVISOR RESPONSIBILITY</b>	To facilitate and/or provide proper instruction to their workers on protection requirements and training Compliance Enforcement
<b>WORKER RESPONSIBILITY</b>	<ol style="list-style-type: none"> <li>1. Ensure you have a valid operators licence.</li> <li>2. Be conversant with traffic laws and applicable regulations.</li> <li>3. Drive defensively.</li> <li>4. Ensure the vehicle has an emergency road kit.</li> <li>5. Clear snow from all windows, lights and mirrors, when required.</li> <li>6. Avoid using cruise control on icy roads.</li> <li>7. Accelerate and brake gently to reduce skids or spinouts.</li> <li>8. Ensure winter clothing does not restrict movement, vision or hearing.</li> <li>9. Ensure fuel tank is full when possible.</li> <li>10. Ensure you are familiar with the installation of snow chains, if applicable.</li> <li>11. Monitor weather reports, road conditions.</li> <li>12. Do not operate a cell phone while driving.</li> <li>13. Refer to <i>Working Alone</i> procedure when driving in isolated areas.</li> </ol>